

COPY



Polk County, Texas

ORDER

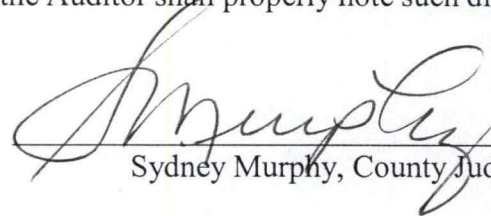
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held November 24, 2015, certain items as listed on Asset Management Forms attached hereto were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned items on listed on Exhibit "A" (consisting of 5 pages) of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

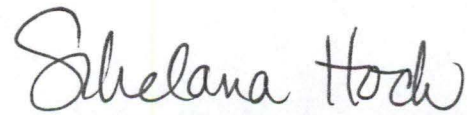
BE IT FURTHER ORDERED, that any or all of the property listed on Exhibits "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.


Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on November 24, 2015.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.


Schelana Hock, County Clerk

Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

11-22-15

Inventory Items

List separately
on auction site

Description of Equipment	Serial Number
Versa Seal Printr	Model VSK Serial # 1171070
this is a printr bought specifically for printing + folding jury summons - never used - still in original box	

Transferring/Selling Dept.

District Clerk

Dept. Head Signature

Bobby T. Richards

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

11-12-15

Inventory Items

Description of Equipment	Serial Number
see attached sheets (3)	

Transferring/Selling Dept.

Polk County District Clerk

Dept. Head Signature

Billy T. Richel

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

ITEMS FROM DISTRICT CLERK OFFICE
FOR SURPLUS/SALVAGE

Attached sheet # 1

November 24, 2015 Surplus Property Order
EXHIBIT "B" Page 3 of 5

Brand Name	Serial Number	Description	Quantity
	323686-001	Keyboard	1
	Q9247A0254	Keyboard	1
	2049329	Keyboard	1
	0463CD	Keyboard	1
	K65680821435	Keyboard	1
	2498248	Keyboard	1
	4629267	Keyboard	1
	o764449	Keyboard	1
	Q9247A0309	Keyboard	1
	12932172	Keyboard	1
	13243914	Keyboard	1
	4656202	Keyboard	1
Smith Corona	Y107K00484	typewriter	1
		Keyboard mouse	13
	70d1090	Speakers	2
	SB552	Speakers	2
HP	USQP436318	Laser Jet printer	1
	USQG039601	Laser Jet printer	1
HP Laserjet 1200	CNBRF85454	printer	1
HP Laserjet 2100	P010183569	printger	1
Lexmark	000003826	printer	1
	000006086	Laser jet printer	1
IBM	000002850	IBM PPS II 2390 printer	1
HP	VND3736651	HP Laser Jet printer P1006	1
HP	CNBRH22347	HP Laser Jet printer 1200	1
IBM	000002117	IBM PPSII 2390	1
Telex	25508	Telex Replica Cassette Copier	1
Brunn	Wx00180887	Brunn Warmer	1
Brunn	WX00176454	Brunn Warmer	1
		Back up battery	1
		Assorted cords and telephone cables	box
Swintec 4040	000003840	typerwriter	1

ITEMS FROM DISTRICT CLERK OFFICE
FOR SURPLUS/SALVAGE

Attached sheet # 2

November 24, 2015 Surplus Property Order
EXHIBIT "B" Page 4 of 5

IBM	000002851	Monitor		1
	000001106	Monitor		1
Energy	P010183569	Monitor		1
View Sonic	910030203716	Monitor		1
	910030205586	Monitor		1
	910030203728	Monitor		1
	910030205590	Monitor		1
	910030202091	Monitor		1
	910030203735	Monitor		1
	91003025587	Monitor		1
	910030203405	Monitor		1
KPC	000002098	Monitor		1
AOC	017496	Monitor		1
	36092	Shredder		1
		phone		1
		speakers		2
Canon MP49D	20090866	typerwriter		1
Swingline 270		electric stapler		1
		surge protectors	box	3
		space heaters		1
Bissell		vacuum cleaner		1
GMC Shredmaster	1752302	shredder		1
Think Centre	181313DU LKTNL2V	tower		1
	181313DU LKTNL3p	tower		1
	181313DU LKTNL2N	tower		1
	181313DU LKTNL2R	tower		1
	181313DU LKTNL2B	tower		1
	181313DU LKTNL2C	tower		1
	181313DU LKTNL3m	tower		1
	181313DU LKTNL2A	tower		1
	181313DU LKTNL2x	tower		1
	181313DU LKTN2Z	tower		1
Lenovo	926503U LKWVWV7	tower		1

ITEMS FROM DISTRICT CLERK OFFICE
FOR SURPLUS/SALVAGE

Attached sheet # 3

November 24, 2015 Surplus Property Order
EXHIBIT "B" Page 5 of 5

	925603U LKWVVL5	tower	1
	825305uLX05E79 0608	tower	1
IBM	819DEU KCDV4F1	tower	1
	814822U KCWA3WM	tower	1
G	0029998476	tower	1
unknown	000000510	tower	1
Computer Lab Intr'l	000005320	tower	1
	TJ-0050254	tower	1
APC	BE55OR	APC surge & back up battery	1
	BE5002	APC surge & back up battery	1
	BN600R	APC surge & back up battery	1